















RECOGNIZE AND AVOID JOB SCAMS



Spot the scam before you get swindled out of your time or, worse, your hard-earned money.

NEVER

ALWAYS

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|--|---|
|  Accept job offers that are "too good" to be true |  Be skeptical |
|  Answer unprofessional emails with mistakes and without contact information |  Investigate the company |
|  Agree to online interviews via messaging services |  Meet face-to-face |
|  Agree to a background check unless you have met the employer in person |  Ask questions and take notes |
|  Provide confidential information |  Trust your instincts |
|  Take cashier's checks or money orders as a form of payment |  Report the scam to the Federal Trade Commission |
|  Be expected to pay for something |  Stay up-to-date on scams |